

LEGACY GROVE HOMEOWNERS' ASSOCIATION, INC.

GENERAL RESOLUTION #GR0511

COMMUNICATIONS COMMITTEE CHARTER

Approval Signature: _____

Approval Date: _____

Committee Purpose:

- Organize & carry out social activities in the interest of Legacy Grove
- Oversee functions of Welcoming, Newsletter, Events, Directory and Website subcommittees.
- Submit to the Board of Directors a proposed budget for each subcommittee to include welcome packets, publications, social advertisements and community events.
- Report to the Board of Directors status of communication goals achieved and not achieved.
- Create a progressive communication plan for community
- Assign task force for special events as needed.

Authority:

The Board of Directors may delegate any or all of the authorities vested in the Board, by the Association's governing documents, for activities related to Communications: Social/Events Committees, and these authorities may change at any time in accordance with the desires of the Board. The Communications Committee shall develop an annual plan and budget for the Association and this plan, in conjunction with the specific authorities granted by the Board, shall constitute the sole operating expenses authority of the Communications Committee.

The Communications Committee is not authorized to financially or legally obligate the Association in any manner (i.e., contract for services, hire contractors, borrow money, purchase equipment and supplies, or approve requests on behalf of the Board) unless it has been specifically approved in the Annual Plan and Budget for the Committee or separately approved by the Board.

Composition:

The Communications Committee shall consist of a minimum of five (5) members and a maximum of nine (9) members from the community in good standing. The Committee Chairperson shall be appointed by the Board of Directors. Members may either be appointed by the Board, or the Board may delegate its authority to elect members to the Committee.

Term:

The term of Communications Committee members shall serve for a term of one (1) year (from annual meeting to annual meeting) and may be removed without cause by either: 1) the missing of three (3) called meetings; 2) by an affirmative vote of a majority of Communications Committee members at a meeting duly called for such purpose; or 3) by the Board of Directors. Consecutive terms are permitted.

Reporting:

The Committee shall frequently and fully report its activities to the Board of Directors. Such reporting shall at least monthly prior to or at the scheduled meetings of the Board of Directors. Immediate communications with the Board shall be required for all items of an emergency nature or those, which may involve threat to life, health or property, or may otherwise, involve potential litigation.